

State of Connecticut JOB POSTING

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES CAPITOL REGION MENTAL HEALTH CENTER JOB OPPORTUNITY CLINICAL SOCIAL WORKER (SPANISH-SPEAKING)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public
Location: 500 Vine Street, Hartford, CT 06111
Program/Unit: Young Adult Services
Job Posting No: CR105526-3
Shift/Schedule/Hours: 1st shift, Monday through Friday, 8:00 a.m. to 4:30 p.m. – 40 hours per week
Posting Date: October 9, 2013 **Closing Date:** October 15, 2013

Duties may include but not limited to: Function as a member of a multidisciplinary intensive clinical case management outpatient team which provides services to individuals between the ages of 18-26 who present with a multitude of behavioral health problems including but not limited to, severe trauma, sexual behavior problems, pervasive developmental disorders, substance use, impulsive disorders and other behavioral health problems, most of them transitioning from DCF residential programs or the hospital. Serves as the primary clinician of record of an assigned caseload of approximately 20-25 young adults, including those referred to the Hilltop Supervised apartment program and other specialized residential programs (FOCUS, etc.). The Hilltop Program is charged with providing residential/clinical/life skills training and rehabilitative services (24hrs a day, 7 days a week) to 10 young adults, most of them transitioning from DCF, who have been identified in need of a high level of care and monitoring in the community. The CSW independently provides highly skilled clinical treatment and substance abuse services to young adults who present with complex psychological and social problems; conducts comprehensive clinical assessments including identifying risk issues, developing and implementing management plans. Develops and oversees the implementation of recovery plans that are person centered and recovery oriented. Actively participates in the assessment, evaluation, design and implementation of transition plans for adolescents referred to YAS by the DMHAS Office of the Commissioner, who are residing in DCF funded programs and that may pose placement/disposition challenges, to identify obstacles and make recommendations; responsible for the clinical coordination of treatment/services including the interface with the residential programs as well as other agencies and providers. Other duties include: preparing administrative reports, conducting competency based performance evaluation of staff assigned, providing regular clinical supervision, ongoing consultation &/or identifying when further consultation is needed. Documents in the medical records and audits medical records documentation to ensure quality and compliance, performs clinical direct care duties as needed which may include individual, couples and family therapy; performs other related duties as assigned.

General Experience and Training: Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes.

Special Requirements:

- Incumbents must possess and retain a current motor vehicle operator's license and are required to travel.
- Incumbents are required to have ability in Spanish oral and written communication.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

Ramona Sablón, HR Director/Human Resource Specialist
Capital Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06112
Fax: (860) 297-0931 - E-mail: jellena.jones@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. P-1